

SCHEDULING & POLICY



Services are by appointment so please call for availability. You can also use the on line booking button. Earlier and later appointments may be possible on some days. Please call for special time requests. *Discounts or promotional offers will NOT apply to appointments set outside of normal business hours. Regular service rates will apply.

Cancellation Policy

I understand that unanticipated events happen occasionally in everyone's life. In my desire to be effective and fair to all clients, the following policies are honored:

24-hour advance notice is expected when cancelling an appointment. This allows the opportunity for someone else to schedule an appointment. If you are unable to give me 24-hour advance notice you may be charged a **\$30.00** fee for your missed appointment. This amount must be paid prior to your next scheduled appointment.

No-shows

Anyone who either forgets or consciously chooses to forgo their appointment for whatever reason will be considered a "no-show." They will be charged full price for their "missed" appointment. A non-refundable deposit, paid in advance, will be needed before scheduling of future appointments will be allowed.

Late Arrivals

If you arrive late, your session may be shortened in order to accommodate others whose appointments follow yours. Depending upon how late you arrive, I will determine if there is enough time remaining to start a treatment. Regardless of the length of the treatment actually given, **you will be responsible for the "full" session**. Out of respect and consideration to your therapist and other customers, **please** plan accordingly and be on time.

I look forward to serving you!

Date _____ Signature of Client _____

Print Name _____

CODE OF ETHICS

Code of Ethics For Licensed Massage and Bodywork Therapists in the State of North Carolina *This Code of Ethics establishes standards for the practice of massage and bodywork therapy which are intended to protect the public health, safety and welfare, to preserve the integrity of the profession, and allow for the proper discharge of responsibilities to those served. Licensees shall have a commitment to provide the highest quality of care to those who seek their professional services, and shall:*

1. Represent their qualifications, credentials and professional affiliations accurately, and provide only those services which they are qualified to perform.
2. Inquire as to the health status of each client before treatment to determine whether there are contraindications for the application of massage and bodywork therapy.
3. Inform clients, other health care practitioners and the public of the scope and limitations of the practice of massage and bodywork therapy, and refer clients to appropriate health care practitioners whenever indicated.
4. Maintain the confidentiality of all client information, unless disclosure is consented to by client, required by law or by court order.
5. Obtain and document the informed consent of the client before providing treatment. Informed consent may be given in written or verbal form.
6. Provide draping and treatment in a way that ensures the safety, comfort and privacy of the client.
7. Respect the client's right to refuse, modify or terminate treatment regardless of prior consent given.
8. Refrain from initiating or engaging in any sexual activity involving a client as defined by rule.
9. Refuse any gifts or benefits which are intended to influence a referral, a decision or treatment that are primarily for personal gain and not for the good of the client.
10. Inform the Board of any violation of the Practice Act or Rules and Regulations.

This code of Ethics has been adopted by the North Carolina Board of Massage & Bodywork Therapy as Section .0501 of its Rules and Regulations.